

Privacy Notice for Customers and Other Affected Persons

With the following information, we would like to give you an overview of the processing of your personal data by us and your rights under data protection law.

Who is responsible for data processing and who can I contact?

Responsible is

Scienion GmbH,
Volmerstrasse 7b,
12489 Berlin, Germany
Phone: +49 (0) 30 6392 1700
Fax: +49 (0) 30 6392 1701
Email: ds@scienion.com
Website: www.scienion.com

You can contact our Data Protection Officer at

dataarea GmbH
Meißner Straße 103, 01445 Radebeul
Tel.: +49 351 20 25 14 26
E-mail: info@dataarea.de

What sources and data do we use?

We process personal data that we receive from our customers and business partners as part of our business relationship. In addition, to the extent necessary for the provision of our service, we process personal data that we may legitimately obtain from publicly available sources (e.g. debtor directories, land registers, commercial and association registers, press, internet) or which are legitimately transmitted to us by other companies or third parties (e.g. a credit reporting agency).

Relevant personal data are personal data (name, address and other contact details, birthday and location as well as nationality), legitimation data (e.g. identification data), authentication data (e.g. signature sample) and order data (e.g. payment order). In addition, this may include data from the fulfilment of our contractual obligations, information about their financial situation (e.g. credit worth data, scoring or rating data), credit-relevant data (e.g. income and expenses), documentation data (e.g. consulting protocol) and other data comparable to these categories.

What do we process your data for (purpose of processing) and on what legal basis?

We process personal data in accordance with the provisions of the EU General Data Protection Regulation (GDPR) and the Federal Data Protection Act (BDSG)

- a) for the fulfilment of contractual obligations (Art. 6 sec. 1 lit. b) GDPR)

The processing of data takes place for the fulfilment / provision between Scienion GmbH, with customers / business partners etc.

- b) in the context of the balance of interests (Art. 6 sec. 1 lit. f) GDPR)

If necessary, we process your data beyond the actual performance of the contract in order to safeguard legitimate interests of us or third parties. For example, for consultation and data exchange with information

agencies, for asserting legal claims and defending legal disputes, for preventing or investigating criminal offences or for measures to manage and develop services and products.

c) on the basis of your consent (Art. 6 sec. 1 lit. a) GDPR)

Insofar as you give us consent to the processing of personal data for specific purposes (e.g. (Newsletter)) the legality of this processing is given on the basis of your consent. Consent given can be revoked at any time. This also applies to the revocation of declarations of consent given to us before the GDPR is applicable, i.e. before 25 May 2018. The revocation of consent only works for the future and does not affect the legality of the data processed up to the revocation.

Who gets my data?

Within Scienion GmbH, those agencies will have access to your data that they need to fulfil the contractual obligations.

Other data recipients may be the bodies for which you have given us your consent to transfer data or for which we are authorised to transfer personal data on the basis of a balance of interests.

Is data transferred to a third country or to an international organisation?

In principle, no transfer of personal data to countries outside the European Union (so-called third countries) takes place unless required by law (e.g. tax reporting obligations or you have given your consent. Insofar as a transfer takes place, e.g. to Switzerland or the USA, the data protection regulations are in accordance with Articles 44 ff. GDPR.

How long will my data be stored?

We process and store your personal data as long as this is necessary for the fulfilment of our contractual and legal obligations. If the data are no longer required for the performance of the obligations, they are regularly deleted, unless their temporary processing is required for the following purposes:

- Fulfilment of commercial and tax retention obligations, which may arise, for example, from: Commercial Law (HGB, German: Handelsgesetzbuch), Tax Code (AO, German: Abgabenordnung). The storage or documentation deadlines set there are usually two to ten years.
- Preservation of evidence within the framework of the statutory limitation regulations. Pursuant to Sections 195 ff. of the Civil Code (BGB, German: Bürgerliches Gesetzbuch) these limitation periods may be up to 30 years, whereby the regular limitation period is 3 years, calculated from the end of the year in which the business relationship ends.

What data protection rights do I have?

Every data subject has the right to information under Article 15 GDPR, the right to rectification under Article 16 GDPR, the right to erasure under Article 17 GDPR, the right to restrict processing under Article 18 GDPR, the right to object under Article 21 GDPR and the right to data portability under Article 20 GDPR. The restrictions in accordance with Sections 34 and 35 of the German Federal Data Protection Act (BDSG, German: Bundesdatenschutzgesetz) apply to the right of information and the right of cancellation. In addition, a right of appeal is appropriate to the competent data protection supervisory authority (Article 77 GDPR in accordance with Section 19 of the German Federal Data Protection Act (BDSG).

You can revoke your consent to the processing of personal data to us at any time. This also applies to the revocation of declarations of indemnification issued to us before the GDPR is in force, i.e. before 25 May 2018. Please note that the revocation will only work for the future. Processing carried out prior to revocation is not affected.

Is there a duty for me to provide data?

In the course of our business relationships, you must provide the personal data necessary for the establishment, execution and termination of a business relationship and the fulfilment of the associated contractual obligations or which we are legally obliged to collect. Without this information, we will generally not be able to enter into, execute or terminate a contract with you.

To what extent is there automated decision-making?

In general, we do not use fully automated decision-making in accordance with Article 22 GDPR to establish and conduct business relations. Should we use these procedures in individual cases, we will inform you about this and your rights in this regard separately, if this is required by law.

Is profiling taking place?

Profiling, with the aim of evaluating certain personal aspects, does not take place by us.

Information about your right to object under Article 21 GDPR**Case-by-case right to object**

For reasons arising from your particular situation, he shall object at any time to the processing of personal data concerning you on the basis of Article 6 (1) (e) GDPR (data processing in the public interest) and Article 6 (1) (f) GDPR (data processing based on a balance of interests), including profiling based on that provision within the meaning of Article 4.

If you object, we will no longer process your personal data unless we can prove compelling legitimate grounds for processing that outweigh your interests, rights and freedoms, or the processing serves to assert, exercise or defend legal claims.

Recipients of the opposition

The objection may be made inform with the subject "opposition" stating your name, address and date of birth and should be addressed to:

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